



Alberta Union of Provincial Employees Job Description

Classification: Groundskeeper

Summary of Duties:

Position is responsible for maintaining the grounds of AUPE's Edmonton Headquarters.

Qualifications:

- Grade 12 Diploma, or combination of education and experience.

Experience:

- **Previous:** One (1) year previous landscaping tools and equipment.

Key Activities:

A. Groundskeeping

- a. Maintain the grounds by mowing, trimming, weeding, cutting, and watering, as needed.
- b. Responsible for general grounds maintenance and clean-up.
- c. Maintain a clear understanding and compliance with all operational and safety standards.

The above statements reflect the general details considered necessary to describe the principle functions of the job and shall not be construed as a detailed description of all the work assignments that may be inherent to the job.

Any revisions of the document must be approved by the *Executive Director*.