

INTRODUCTION TO YOUR UNION – Asynchronous (At your own pace)

What does the union do for me, and what is my responsibility to my union? This course will provide you with a basic overview of how the labour movement was integral to lobbying for the legislated rights and working conditions that we enjoy today. You will review AUPE's structure and democratic process. This course will begin your learning journey with AUPE and help offer opportunities to be active within your union. Note: This course does not teach how to read your collective agreement. This topic is covered in the "Contract Interpretation" course.

Prerequisites: None.

INTRODUCTION TO OHS – Asynchronous (At your own pace)

This introductory-level course provides you with an overview of health and safety in the workplace. The history of health and safety issues, legislation, internal responsibility system, hazard identification and AUPE support will be reviewed. In addition, you will learn about some assessment tools and gain confidence to develop effective health and safety cultures in your workplaces. You will also leave the course with access to valuable resources to continue your learning about OHS. This course is for: Members interested in gaining a basic understanding of Occupational Health and Safety.

Prerequisites: Introduction to Your Union

BASIC CONFLICT MANAGEMENT – Asynchronous (At your own pace)

In this course, you will focus on basic conflict management skills. You'll look at effective communication as a strategy for preventing negative conflicts and how prevention strategies can be used to address a conflict before it gets destructive. You'll assess your conflict management styles (strengths and challenges) and learn the range of options available to you in managing your conflicts when they arise. This course is for: Those looking at gaining basic skills to dealing with conflict.

Prerequisites: Introduction to Your Union

CONTRACT INTERPRETATION – Asynchronous (At your own pace)

Your collective agreement can be a powerful tool. You have fought for what is contained in your collective agreement, and it is important to enforce your rights within your agreement. In this course, you will learn seven steps to reading a collective agreement, examine contract language, and apply an approach to determine contract violations. This course is for: Members who want to learn the basics of reading and interpreting their collective agreement. Note: This course is not a forum for discussion on individual workplace issues.

Prerequisites: Introduction to Your Union

DIRECT ACTION – Live online course

When you've challenged your boss, has someone told you, "That's not in the contract! There's nothing we can do about it!" Have you ever gotten frustrated with the "official channels" blocking solutions on the worksite? Is your employer driving you crazy by taking years to resolve that one pesky grievance? Then this course is for you! Direct Action will give you the skills you need to take collective action to change working conditions and improve life for you and your co-workers! This course is for: All members.

Prerequisites: None

FOUNDATIONS FOR UNION STEWARDS – Live online course

As a Union Steward, you will be a champion for your worksite, a grievance handler and help your fellow workers resolve worksite issues through alternate avenues. This course will cover: Roles and Responsibilities of a Steward, Interviewing Members, Collective Action, Investigations, Disciplinary and Non-Disciplinary Grievances, Legislation, the Grievance Handling Process from start to finish, including Grievance Writing and Presentation. The program will include duty to accommodate situations and exposure to many other workplace scenarios. You will be expected to attend to complete the pre-reading online module, all three days of training, and complete a homework assignment within a specific time period to continue on to the program's mentoring component. This course is for: Those who want to learn about labour relations, collective action, and actively represent fellow members. This means going to investigations, filing grievances, collective action, and working with AUPE staff and members to resolve issues. Note: This course is not for people who avoid conflict. *Prerequisites: Basic Conflict Management, Intro to OHS, Contract Interpretation, and must be a Nominated Steward*

OHS FOR UNION ACTIVISTS – Blended – Asynchronous (at your own pace) with live meetings

To join an OHS committee or fulfill the duties of a worksite OHS representative, you're going to need the knowledge, skills and values that make a culture of safety possible. But the challenge is growing – many employers put safety at the bottom of their to-do list. And what's worse, Alberta's UCP government has run our OHS legislation through the paper shredder. So it's time to rise and fight! In OHS for Union Activists, you'll discover the basics of joint committees and go beyond. We'll explore why you need to file safety grievances, bargain for safety, and organize collective action for power in your workplace. It's all about defending the most vulnerable workers and ensuring everyone goes home healthy and safe at the end of their shift. This course is for: Union Stewards who want to join a joint OHS committee, represent members on the worksite regarding OHS issues, or bargain and organize for safety.

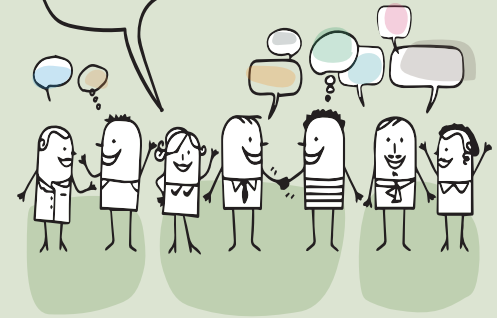
Prerequisites: Introduction to OHS

PICKET CAPTAIN TRAINING – Live online course

Strike? Lockout? Essential Services? Scab? What do all these things mean? Picket Captain Training is your one-stop shop to equip you with the tools you need to be a leader at your worksite in the event of a strike or lockout. Workers have the power that runs every economy in the world and the power to bring them all to a standstill, yet it's our wealthy and powerful bosses who run our lives. Strikes and other job actions are our tools to shift power away from bosses back to us. This one-day course will arm you with everything from the knowledge of what leads to a strike and what happens on a picket line to what you need to do to win." This course is for: Members who want to act as leaders on their worksite in a strike or lockout event.

Prerequisites: None.

Welcome to
Fall 2021



EDUCATION SCHEDULE

FALL 2021

The AUPE Education Program is responsible for developing and delivering education courses to members and officers in support of the role they perform in their union.



THE ONLINE REGISTRATION SYSTEM...

Enables you to register yourself in AUPE courses through the AUPE website

Walks you through registering for courses and ensuring appropriate prerequisites

Counts down the number of spaces left in a course

Keeps track of your course registrations

Allows for automatic wait-lists

Notifies you of new courses in your area

Contains your education history

Stores copies of all AUPE Education certificates

ONLINE REGISTRATION AT A GLANCE

Sign in to the online registration system available at aupe.org/training using your member number

Select course and date (the system will ensure you meet the necessary prerequisites)

Receive acceptance email a few weeks prior to the course

PLEASE NOTE:

Member ID is required to register (if you require your Member ID please contact **1-800-232-7284**)

When registering for courses, members must register themselves and ensure all course prerequisites are met

For more details regarding courses AUPE has to offer, please refer to the AUPE website at aupe.org/training

REGISTER ONLINE AT

AUPE.ORG/TRAINING

AUPEEducation

ONLINE EDUCATION SCHEDULE

INTRO TO YOUR UNION

AUGUST 30 — SEPTEMBER 14 / NOVEMBER 8 — 22

INTRO TO OHS

SEPTEMBER 20 — OCTOBER 4

BASIC CONFLICT MANAGEMENT

OCTOBER 4 — 18

CONTRACT INTERPRETATION

OCTOBER 25 — NOVEMBER 8

DIRECT ACTION

AUGUST 17 — 18 / SEPTEMBER 8 & 9 / OCTOBER 19 & 20

FOUNDATIONS FOR UNION STEWARDS

AUGUST 24 — 26 / OCTOBER 20 — 22 / DECEMBER 7 — 9

OHS FOR UNION ACTIVISTS

SEPTEMBER 7 — 21 / NOVEMBER 15 — 29

PICKET CAPTAIN TRAINING

AUGUST 24 / SEPTEMBER 21 / NOVEMBER 2

PLEASE NOTE : For online at-your-own pace courses, you will have between the dates posted to work through the course material and complete any requirements. For online live courses, these courses run from 8:30 am to 4:30 pm. If you have other commitments that conflict with our class times (e.g. childcare, doctor's appointments, etc.), please make arrangements so that you are able to attend the registered course for the entire day(s). We request you do not register for a course on days you are unable to attend for the entirety.

Dates may change or be added. The online registration system dates are the most accurate. Version August 11, 2021