

PART-TIME STUDENTS

ALBERTA UNION OF PROVINCIAL EMPLOYEES EDUCATION ASSISTANCE



AUPE maintains a Members' Education Assistance Fund, which is the responsibility of the Education sub-committee of the Members' Benefits Committee. The sub-committee determines the amount of bursary money that will be awarded each year based on the interest generated by the capital in the fund.

Criteria:

- **Incomplete applications will be disqualified.**
- Program of study – identify program, length of program.
- Confirmation of acceptance with class schedule **MUST be attached.**
- Must be attending **part-time studies** as defined by Institution.
- Bursaries will be considered for accredited educational institutions only.
- Members are eligible up to four (4) successful applications lifetime.
- Payments will be sent directly to the educational institutions.
- Students attending full time studies taking spring and summer courses do not qualify for Part-Time bursaries.
- 1st time applicants may be given preference.
- Courses ending prior to the deadline for each term will not be accepted.

Notes:

- Application forms are available at any AUPE office or on the AUPE website.
- Social Insurance Number must be provided (for tax purposes).
- All applicants will be advised in writing of the results.
- Please **DO NOT phone** AUPE to request the sub-committee's decision on your Bursary application.
- AUPE will not provide funds for any expenses related to this program other than tuition.

DEADLINE FOR APPLICATION: Tuesday, December 8, 2020. The completed application will be accepted until December 8, 2020 for studies commencing after the submission deadline. **Please mail the original application and attachments to the Edmonton AUPE Headquarters office, 10451 - 170 Street, Edmonton, Alberta, T5P 4S7. Alternatively, applicants can scan and email their applications to scholarships@aupe.org or fax them to 780-930-3344.**

Eligibility:

- Members of AUPE with one year of service at the date of application.
- Must be an accredited course that could be used towards a degree, diploma or certificate program.
- Consideration will be made for a past Member who enrolls part-time in an educational institution within the first twelve (12) months of job elimination through layoff or abolishment.

BURSARY:

Administered through the Members' Benefits Education Sub-Committee

Bursary Amount: \$300.00

Priority will be given to students who are attending their first year of studies.

3	Tell us about yourself <i>continued</i>

CHECKLIST
(Note: If any items are missing your application will NOT be considered)

- Use the current year's AUPE application form
- Section 4 completed
- Attach copy of part-time acceptance
- Attach copy of class schedule
- Signature of applicant and member
- Submit your completed application with supporting documents no later than the Tuesday, December 8, 2020

I certify the above information to be true and complete.

Signature of Applicant

Date

Attention: Members' Education Assistance Program
 The Alberta Union of Provincial Employees
 10451 - 170 Street, Edmonton, Alberta, T5P 4S7
 Fax : 780-930-3344 • email: scholarships@aupe.org

**Applications will be accepted until
 Tuesday, December 8, 2020**

Disclaimer for Collection, Use and disclosure of Personal Information: Personal Information may be collected, used and/or disclosed during any or all steps of the review process for the sole purpose of reviewing your application. AUPE will not use any personal information which has been collected for any other purpose than that associated with fulfilling our responsibilities as the Education Sub-Committee of the Members' Benefits Committee, nor disclose it to any party outside the committee without your expressed written consent, unless required by law.